

NWR FASD SOCIETY MACKENZIE NETWORK

BOARD MEETING MINUTES

DATE: August 23, 2022

Attendees

Board

STAFF

Jan Welke	X	Natalie Morris	X	Nancy Christian	X
Sonja Schmidt	X	Lorraine McGillvary	X	Wanda Beland	X
Arlene Powers	X	Tracy Stauffor	AB	Gaye Carpenter	X
Nicolle Buhrs	X			GUEST:	

1. **Call to order** Meeting called to order at 7:25 pm

2. **Adoption of Agenda**

Arlene adopted the agenda as presented. Lorraine seconded
Carried

3. **Adoption of Minutes**

Arlene moved to adopt the minutes.
Jan seconded.
Carried

4. **Reports**
 - 4.1 **Financial Report**

Jan moved that the financials be accepted as information.
Lorraine seconded. Carried

 - 4.2 **Coordinator's Report (TABLED)**

moved to adopt the coordinator's report.
seconded. Carried.

 - 4.3 **Building Report (TABLED)**

adopted the building report as presented.
seconded. Carried.

 - 4.4 **Policy and Procedures (TABLED)** Take off this agenda item unless one is available.
 - 4.5 **Program Reports (Tabled)**

5. **Old Business**
 - 5.1 **Building Update**
 - a. **Grants/bank**

Minute Taker: Wanda Beland

NWR FASD SOCIETY MACKENZIE NETWORK

BOARD MEETING MINUTES

- i. Jan moved that a society bank account to capture society and building funds be set up with BMO. Signing authorities to be consistent with the existing bank account. Lorraine seconded. Carried.
- ii. Lorraine moved that a bank account for deferred funding be set up with BMO. Jan seconded. Signing authorities to be consistent with the existing bank account. Carried.
- iii. Jan moved that a \$100,000 line of credit be applied for under the society account. Board approval will be required to access funds for more than \$5000.00. Arlene seconded. Carried.

b. Notes:

- i. Ask Fire Department to do the fire code assessment for the new building.

c. Decision to move forward

- i. Have Derksen Construction do the plumbing, gas and AC and complete minimum work for building. (stairs, entry, platform and skirting).
- ii. Electrical Jan will work with Kyle – REW and wait on the Fire Code to move forward with the fire alarm.

d. Long term plan/expense

- i. Work Force Grant is being applied for and other
- ii. Electrical, heating and plumbing before winter
- iii. Get insurance on building asap

5.2 Vehicles

1. Quotes from GM
2. Cost of paid travel vs lease
3. Decision Lorraine moved that two vehicles be leased by the society. Seconded by Arlene. Carried

6. New Business

6.1 FASD Day/Month Activities

Gaye updated on the plans for FASD Awareness Month of September.

7. Clinic

8. Next Meeting Date September 20, 2022 @ 7:00 pm

9. Adjournment

Arlene moved to adjourn the meeting.
Nicole seconded. Carried.
Meeting adjourned at 9:00 pm.

Board signature _____ Board Signature _____

Minute Taker: Wanda Beland