



Northwest Regional FASD Society – Mackenzie Network
Regular Meeting
FASD Society Board Room
7:00
March 13, 2018
Conference Line: 1-877-385-4099 Code: 1403614#
Minutes

	<u>Activity / Motion</u>	<u>Action to be Taken</u>
1. CALL TO ORDER	Attendance: Cheryl Cunningham Burns, Kathryn Kirby, Sonja Schmidt, Joan Viguie, Staff: Wanda Beland, Nancy Christian Meeting was called to order at 7:10 by Sonja.	
2. ADDITIONS TO OR DELETIONS FROM THE AGENDA		
3. ADOPTION OF AGENDA	Kathryn moved that the agenda be adopted. Seconded by Joan. Carried.	
4. ADOPTION OF MINUTES	Cheryl moved the minutes of the Feb 20 meeting be adopted. Seconded by Kathryn. Carried	
5. Policy and Procedure Review/Signing	Contracts will be reviewed and approved by Executive Director. The termination Policy will be redone and brought back to the next meeting.	
6. REPORTS		
6.1 Financial Report	Discussion: NWR FASD Society will be very close to a balanced budget at the end of this fiscal year. Discussion about funds under society were discussed. Recommendation that once we have a year end figure that we begin maintaining a fund for the housing project expansion. Motion: Joan moved the financial report be adopted. Seconded by Kathryn. Carried.	Nancy will be creating and presenting the financial reports beginning in April. Discuss with accountant the exact numbers of historical funds for the society.
6.2 Coordinator's Report		Tabled
6.3 Provincial Parent/FAC Advisory Committee Report	Provincial: Bruce U. co-chair of Family council is retiring. Elaine will be taking over co-chair position. CANFASD FAC: not a lot of information. Planning for TOR and face to face meeting May 4-6. Provinces not involved are being invited to join this group. The Photovoice project is postponed for a bit as the chair looks at some information on Photovoice.	
6.4 Premiers Council	Cheryl was unable to attend the last meeting.	
7. OLD BUSINESS		
7.1 Vehicle Quotes	Wanda did not get quotes. She will get some quotes when she travels south on March 19-20.	tabled
7.2 Metis Contract	No information on the next fiscal year contract other than verbal discussion indicating that our contract for the Metis Settlements would be renewed.	Wanda will contact Anita for a written response.
7.3 Grant Application	Discussion: There was discussion about the ethical/moral questions surrounding advertising other businesses on vehicles and other areas. Motion: Cheryl moved that the application for the Casino be approved and the funds will be for the	Nancy will research the history or information out there as well as any policies regarding advertising guidelines for

	Housing Project. Seconded by Joan. Carried.	not for profits or charities.
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8. NEW BUSINESS

8.1 2018-19 Budget	Motion: Kathryn moved that the core funding budget from the CMC FASD Initiative for the 2018-19 fiscal year be approved. Joan seconded. Carried.
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8.2 Conference	<p>Discussion: The society should begin planning a conference on disabilities with a focus on FASD. The last conference we had was in 2007. If anyone is travelling and hears a speaker that they feel is knowledgeable on disabilities and a dynamic speaker please get their contact info. Some suggestions were Shelly Moore and Sandy McQueen. The focus will be the fall of 2020.</p>
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9. NEXT MEETING DATE

9.1 Meeting Calendar for 2017	April 17 May 15 June 26
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10. Clinic	Adult Clinic: March 26/27 Youth Clinic: June
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	<p>Discussion: Concern about diagnostic clinic reports not getting into hospital and clinic files.</p>	<p>Clinic Coordinator with Direction from Wanda: Create a policy/procedure for clinic program to ensure that steps are identified with the various health clinics/nursing stations and hospitals receive and have in the their files the diagnostic reports from historical and current clinics.</p>
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11: Adjournment	Cheryl moved that the meeting be adjourned at 8:30 pm.
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