



BOARD MEETING MINUTES

Facilitator: Sonja Schmidt, Chair
 Minutes Taken by: Wanda
 Date/Time/Location: March 28, 2023 @7pm FASD conference room
Edited on April 24, 2023
 Attending: Sonja Schmidt, Arlene Powers, Anna McAskile, Jan Welke, Tracey Stauffer, Nicole Buhrs, Wanda Beland (ED) Nancy Christian (Staff)
 Regrets: Gaye Carpenter(staff) Anna McAskile, Natalie Morris

Agenda Items	Resources	Highlight/Action/Motion	Action Item (Name)	Deadline
1. Call meeting to order:		@ 7:08pm		
2. Adoption of Agenda:		Jan adopted the agenda; second by Arlene; carried		
3. Adoption of Minutes:		Nicole moved adoption of the minutes; Jan second; carried		
4. Reports:		Financial Report: Jan MOVED to accept the Financials as information; Arlene second; carried <i>Prior Year Surplus Amount: Used As directed by CMC \$285,000.00</i>		
		Coordinator & Management Reports: reports will be given to Executive director for review only; Confirm reports are current.		
5. Policy & Procedures:		Sewing Machine Policy and Procedure: signed		
6. Old Business:		Building Door Quote: Table		



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		Anniversary Committee: TABLED		
		PAE Tool Kit and Survey of Clinic Coordinators: will be brought to the diagnostic committee		
		Organizational Chart: TABLED		
		Roof Inspection: Connect with Mike McMann, FVSD; Gather more information and quotes		
		Housing Review: TABLED; DISCUSS NEXT MEETING		
6. New business:		AGM MEETING DATE Nomination Team- Paddle, First Nations, Youth, La Crete Fort Vermilion <ul style="list-style-type: none"> • Vetting Process 		
		Society Accountant/Auditor Contract: <ul style="list-style-type: none"> • Myers Norris Penny: accounting firm in Peace river deals with non-profits • Get quotes 		
7. Clinic:		Youth Clinic: June 5-9 2023 (clinic day 7-9) Adult: April 18 2023		
8. Next Meeting:		April 18, 2023 @7pm		
9. Meeting Adjourned:		Tracey moved to adjourn the meeting @7:52 pm; carried		