

NWR FASD SOCIETY MACKENZIE NETWORK BOARD MEETING MINUTES

November 30, 2021

Attendees

Board

STAFF

Jan Welke	ShawnaLee Jessiman	Nancy Christian	
Sonja Schmidt		Wanda Beland	
Arlene Powers		Gaye Carpenter	
Nicolle Buhrs		Michelle Alfonso	

1. Call to order Meeting called to order at 7:06 pm

2. Adoption of Agenda

New Business
6.1 Annual Bi-Annual Report
6.2 Northern Lakes students
Old Business
5.2 Governance Manual
5.3 Strategic Plan

Arlene moved to adopt the agenda with the additions.
ShawnaLee seconded.
Carried.

3. Adoption of Minutes

Nicolle adopted the minutes with the changes.
Arlene seconded.
Carried.

4. Reports

4.1 Financial Report

Jan moved to adopt the financials as information.
Arlene seconded.
Carried.

4.2 Coordinator's Report Discussed and attached to the minutes

Highlights

Nicolle adopted the Coordinator's report as information.
Arlene seconded.
Carried.

4.3 Policy and Procedures

Co-vid 19 Safety Measures

Action Item

Minute Taker: Michelle Alfonso

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Motions Arlene made a motion to accept the policy presented.
Jan seconded.
Carried.

4.4 Building Report

Weather stripping of the doors will be done.
Need to find someone to shovel all the pathways to the building including the emergency exits.
Plug ins will be installed by the entrance.

Nicolle moved to adopt the building report as information.
Arlene seconded.
Carried.

5. Old Business

5.1 Surplus Funds Discussed
Arlene made a motion that staff would receive a one-time Christmas bonus from our surplus funds.
ShawnaLee seconded.
Carried.

5.2 Governance Manual

For review

Action

Gaye and Wanda will be working on some document changes before the next board meeting.

5.3 Strategic Plan

Action

Tabled

6. New Business

6.1 Annual Bi-Annual Report

Highlights of last year's challenges and success.

Action

Wanda will be providing report to the Board once done.

6.2 Northern Lakes Students

We have taken three Northern Lakes students for their practicum that will be starting in May.

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6. Clinic n/a

7. Next Meeting Date January 18th - Board room

8. Adjournment Meeting adjourned at **8:30 pm**