

NWR FASD SOCIETY MACKENZIE NETWORK BOARD MEETING MINUTES

September 23, 2021

Attendees

Board

STAFF

Jan Welke		Nancy Christian	
Sonja Schmidt		Wanda Beland	
Arlene Powers		Gaye Carpenter	
Nicolle Buhrs		Michelle Alfonso	

1. Call to order

Meeting called to order at 7:14 pm

2. Adoption of Agenda

Jan adopted the agenda as presented.

Carried

3. Adoption of Minutes

Arlene moved to adopt the minutes.

Jan seconded.

Carried

4. Reports

4.1 Financial Report

Overview

Wages are reflecting the work that we do. Housing at 42% and programming is lower at 32%. Bi-annual review with CMC coming up in October which will help us confirm our financials for the first half and where we need to be. Sitting down with the book keeper to review some of the entries to make sure all recommendations that Amy gave us regarding the financials are followed.

Nicolle adopted the financials as information.

Jan seconded. Carried

4.2 Coordinator's Report Discussed and attached to the minutes

Highlights

Minister Sawhney visited on August 10. She was given a tour of the building and met various staff. Wrap 2.0 FASD Instructional Coach hired and training started. Staff completed the wellness strategy and Management completed the Emergency Planning workshop. Wanda and Catherine took the FASD training program from CTRI.

Minute Taker: Michelle Alfonso

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See coordinator report attached.

Jan moved to adopt the coordinator's report.

Arlene seconded. Carried.

4.3 Building Report

See building report attached.

Nicolle adopted the building report as presented.

Jan seconded. Carried.

4.4 Policy and Procedures

not discussed

5. Old Business

5.1 Covid Protocols (Masks, Vaccine, Rapid tests)

Masking at the office continues. Staff that are double vaccinated has the option to wear a face shield instead of a mask.

Motion Made Jan made a motion to implement and develop a constant rapid testing protocol for unvaccinated staff as details gets finalized.
Nicolle seconded.
Carried.

5.2 Strategic Plan

Gaye and Wanda will be doing the objectives and outcomes tomorrow morning and will send it to the board as soon as it's ready.

6. New Business

6.1 Reconciliation Day – September 30

Office will remain open on that day.

6.2 Use of unused staff funds – Tabled

6.3 Governance Manual

Will be sending the manuals to the board for review.

6.4 Video presentation of Grand Opening and FASD Awareness Day

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7. Clinic

October 6th and 7th

8. Next Meeting Date

October 19, 2021 @ 7 pm

9. Adjournment

Nicolle moved to adjourn the meeting.

Jan seconded. Carried.

Meeting adjourned at **8:20 pm**