

## **NWR FASD Society – Mackenzie Network**

### **Meeting Agenda**

September 25, 2009  
11:00 am

Type of Meeting: Monthly Meeting

- I. Call to order @ 11:10 am
- II. Attendance: Jason Pohranychny, Barb Higgins, Ann Lajeunesse, Jessica Yatchotay, Barb Beaulieu, Nici Carmichael, Wanda Beland, Kathryn Kirby, Dia Thurston, Bobbi Paul, April Hooka Nooza, Tina Arcand, Rayann Ulvick
- III. Regrets: Sonja Schmidt, Lydia Grand, and unable to connect via teleconference with Tina Hackett-Myles from Grande Prairie.
- IV. Approval of minutes from August 24 meeting  

Nici moved that the minutes be accepted as read. Seconded by Barb H. Carried
- V. Reports:
  - a) Financial Report- Nici moved that the financial report be tabled to next meeting. Kathryn seconded. Carried
  - b) Coordinator Report: verbal report was given at meeting. Written report attached.
  - c) Clinic Report – Verbal report given. Written report attached
  - d) Mentorship Report- Verbal report. Written report attached
    - a. Nici moved to accept reports as information. Barb B. Seconded. Carried
- VI. Old Business
  - a) Insurance  

Cooperators will be providing insurance for the youth mentorship program, the cost for the year being around \$500.00. They provide all the insurance for the Big Brother/Big Sister programs in Canada.
  - b) Calendar  

The events for October were discussed.  
October 5 – meeting with Marina at Provincial office for Data Training  
October 6 – provincial network meeting with CMC  
October 7-8 – IHE conference in Edmonton/ Also meeting with Diane Malbin  
October 8 (evening) Get to Know You night in Paddle Prairie  
October 19-22 – Program staff training with Catholic Social Services FASD Programs in Edmonton  
October 28- FASD clinic Day

FASD Society-Mackenzie Network meeting dates were set as follows:  
October 16, November 20, January 22, February 26, March 26, April 30 at  
Which point May meeting and the AGM in June 2010 will be set.
- VII. New business
  - a) Letter of Leave of Absence

- Barb Beaulieu moved to accept Blythe Paul's leave of absence request.
- b) Office Space:  
As of the end of October we will have 6 people working in the office. We have no room for meetings. The owner of the building had approached us about moving to the larger area which was previously Curves to free up smaller office space. There is also another 500 square foot available as well as a 250 square foot area. Wanda will discuss this more with the owner and report back next month.
  - c) Banker Agreement  
Rayann moved that the banker agreement as attached be accepted. Dia seconded. Carried
  - d) Hiring Committee  
Barb Beaulieu and Barb Higgins have agreed to sit on the hiring committee for the position advertised in the paper. Wanda will also be part of the committee
  - e) Grants  
The book "Canadian Subsidy Directory 2009" has been ordered. We have a person is willing to do ad hoc work to write up proposals for grants.
  - f) NLC Social Work Program  
Northern Lakes College Social Work program has a student that has indicated interest in doing her placement with the FASD Society-Mackenzie Network. She will begin her placement on Oct 26. Until April her days will be two full days a week with May being fulltime. She will be working with the Coaching programs.
- Other :
- a) Pebbles program developed and piloted by our Society-Network will be taken into the communities beginning on October 13. The program will be presented every second Thursday in different communities or agencies, but we can book other days if it works for specific agencies.
  - b) Research Showcase available via videoconference for some sessions was handed out. This will take place on October 29, 2009. Wanda will book the hospital videoconference room. Sessions from 8:15-4:30 with a lunch break from 11:50-12:30. Attached is the agenda.
  - c) The Fetal Alcohol Spectrum Disorder Learning Series list is out and attached. At present not all of the sessions will be available via video conference, but will be able to be viewed at a later date on the gov website. Attached is the list of sessions.
  - d) the board met privately to deal with a personnel issue.

#### VIII. Adjournment

Meeting adjourned at 12:15 pm. Next Meeting on October 16 @ 1:30 am at the CFSA boardroom in High Level (booked in morning and we need video conference for Tina in GP)