



Northwest Regional FASD Society – Mackenzie Network
Regular Meeting
FASD Society Board Room
7:00
Feb 20, 2018
Conference Line: 1-877-385-4099 Code: 1403614#
Minutes

	<u>Activity / Motion</u>	<u>Action to be Taken</u>
1. CALL TO ORDER	Meeting was called to order at 7:00 pm by Jennifer Hoskins. Attendance: Shawna Lee, Kathryn, Carlito, Jennifer, Cheryl, Sonja Staff Attendance: Nancy Christian, Wanda Beland	
<u>2. ADDITIONS TO OR DELETIONS FROM THE AGENDA</u>		
<u>3. ADOPTION OF AGENDA</u>		
Cheryl moved that the agenda be adopted.		
<u>4. ADOPTION OF MINUTES</u>		
Minutes of last Regular Meeting: Cheryl moved that the minutes be accepted as presented.		
5. Policy and Procedure Review/Signing	Review Bill 17 policy adjustments Updated dress code policy	Email copies of contracts to the board members
<u>6. REPORTS</u>		
6.1 Financial Report	Sonja moved that the financial report be accepted. Carried.	Attached
6.2 Coordinator's Report	Kathryn moved that the coordinators report be accepted as presented. Carried.	Attached
6.3 Provincial Parent/FAC Advisory Committee Report	No Report	
<u>7. OLD BUSINESS</u>		
7.1 Clinic Update	Health, through the CMC FASD Provincial network has approved \$100,000.00 sustainable clinic funding for the Mackenzie Network. This will allow us to continue to offer youth clinics as well as increase the number of adult clinics in the area.	
7.2 Strategic Plan	Shawnalee moved that the strategic plan be approved as presented. Carried.	
7.3 Staff Structure	As per coordinator report. Nancy is taking over the HR, Financial reports in the new fiscal year and Website management.	Sonja will discuss appropriate wages for the ED position with Janice to get an idea what we are looking at when recruiting for the position.
7.4 Metis Contract	Wanda met with the provincial Metis Network coordinator to discuss next year's contract and possible changes. There is no draft of the contract to discuss.	
<u>8. NEW BUSINESS</u>		

8.1 2018-19 CMC Business Plan

Has been submitted. Copies were sent to all board members.

8.2 New Vehicle

We are in need of another 4X4 vehicle. The Orlando is useful in town. The heating system and air conditioner do not work consistently. Otherwise it is in good shape. The Orlando does not have in vehicle phone/alert system.

Take the Orlando out of area for a second opinion regarding heat and air conditioner. Quotes will be sought for purchase of vehicles from Manning dealer and other community vehicle dealerships.

9. NEXT MEETING DATE

9.1 Meeting Calendar for 2018

Feb 20 (teachers convention week before)
Mar 13
April 17
May 15
June 26 (AGM)

10. Clinic

Adult Clinic: March 26/27
Youth Clinic: Week of March 5

11. ADJOURNMENT

_____ Sonja moved the meeting be adjourned at 8:15 pm. Carried.