



Northwest Regional FASD Society – Mackenzie Network
Regular Meeting
FASD Society Board Room
7:00
October 17, 2017
Conference Line: 1-877-385-4099 Code: 1403614#
Minutes

Activity / Motion

Action to be Taken

1. CALL TO ORDER

Present: Gaye Carpenter, Cheryl Cunningham Burns, Crystal McAteer, Jennifer Treige, Mona Powers, Lorraine McGillvary, Shawnalee Jessiman, Joan Vigue
 Phone in: Wanda Beland

2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

3. ADOPTION OF AGENDA

Gaye moved to accept the agenda. Joan seconded.
 Carried

4. ADOPTION OF MINUTES

Gaye moved to approve the minutes of September 17, 2017. Carried

5. Policy and Procedure Review/Signing

Tabled

6. REPORTS

6.1 Financial Report

Cheryl moved that the financial report be accepted as presented. Lorraine Seconded. Carried.

6.2 Coordinator's Report

Crystal moved to accept coordinators report as information. Carried

6.3 Provincial Parent/FAC Advisory Committee Report

No Reports

6.4 Premiers Council

Cheryl Cunningham Burns is a member of the Premiers Council for Persons with Disabilities. A verbal report on the intent of the council was given. Cheryl would like to attend the caregiver meetings to listen to the concerns and to bring information back to the Council
 Crystal moved to accept the verbal report. Carried.

Wanda ensure that Cheryl is informed of the dates/times of the caregiver meetings.

7. OLD BUSINESS

7.1 Clinic Update

Cheryl provided some information on correspondence follow-up with government for sustainable clinic funding.
 Gaye moved to accept the update as information. Carried.

7.2 PQR Application

Application as been completed and sent out.

NEW BUSINESS

8.1 Strategic Planning

The dates for the strategic plan were sent to Larry Stewart. He cannot attend on those dates. Requests to ask Jennifer Byers to do it on Dec 12/13

Nov 22, Dec 5, Jan 4

8.2 Staff Structure

The board and supervisory staff will be invited to attend. A verbal report was given on the progress in the

advertisement for the position. Wording change of the position to Director has been done. Waiting on resume's. Once we have the resumes in interviews will be conducted.

Discussion around contacting Community Futures to do the financial was discussed

8.3 Metis Contract

Wanda met with the Metis Network coordinator to address some concerns from the communities. We will be working closely with the Metis Network Coordinator to address these and gather data needed to better inform communities on our programs.

9. NEXT MEETING DATE

9.1 Meeting Calendar for 2017 Nov 21

Provincial Conference:
October 25-27, 2017
Calgary

10. Clinic Adult Clinic: October 31
Youth Clinic:

11. ADJOURNMENT: Jennifer moved that the meeting be adjourned at 8:08 pm.