



Northwest Regional FASD Society – Mackenzie Network
Regular Meeting
FASD Society Board Room
7:00
April 17, 2018
Conference Line: 1-877-385-4099 Code: 1403614#
Minutes

<u>Activity / Motion</u>	<u>Action to be Taken</u>
Attendance: Gaye Carpenter, Cheryl Cunningham Burns, Lorraine McGillvery , Sonja Schmidt, Shawnalee Jessiman Staff: Nancy Christian, Wanda Beland	
<u>1. CALL TO ORDER</u>	Meeting called to order @ 7:10 by Sonja.
<u>2. ADDITIONS TO OR DELETIONS FROM THE AGENDA</u>	8.2. Mileage for board members 8.3. Return of service agreements
<u>3. ADOPTION OF AGENDA</u>	Shawnlee moved that the agenda be adopted as adjusted. Cheryl seconded. Carried
<u>4. ADOPTION OF MINUTES</u>	Cheryl moved minutes be adopted. Lorraine seconded. Carried.
<u>5. Policy and Procedure Review/Signing</u>	Review of Policy and Procedures. Travel policy signed Nancy
<u>6. REPORTS</u>	
6.1 Financial Report	Gaye moved that financial be accepted as information only as the year end will provide the current financial information. Carried Draft
6.2 Coordinator's Report	Gaye moved that the coordinators reported be accepted as presented. Carried. Attached
6.3 Provincial Parent/FAC Advisory Committee Report	No provincial report FAC Face to Face in May.
<u>7. OLD BUSINESS</u>	
7.1 Vehicle Quotes	Three vehicle quotes were presented. Request that Wanda go back to each dealer to see if a better deal can be had. Direction was to buy locally.
7.2 Metis Contract	The Metis contract has been signed to offer frontline service in the 4 western settlements as well as the prevention conversation in Paddle Prairie.
7.3 Grant Applications	Grant application has been submitted to Telus for Caregiver wellness days. Nancy
7.4 Strategic plan	TABLED
7.5 Clinic updates	Adult clinic was held at the end of March. 5 adults received diagnosis. Dene Tha has agreed to fund 12 clinics for the present fiscal year. Meeting to be held with Linda Semansha once adult clinic coordinator has had time to review information.
<u>8. NEW BUSINESS</u>	

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| 8.1 2018-19 Budget | Crystal moved to accept the 2018-19 Budget. Lorraine seconded. Carried. | Attached |
| 8.2 Mileage for Board members | Shawnalee moved that mileage for board members be paid when travelling to High Level for meetings. Gaye seconded. Carried | Expense claims will be available at each meeting. |
| 8.3 Return of service agreements | Nancy will review return of service agreements and bring the information to the next meeting. | Nancy |

9. NEXT MEETING DATE

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| 9.1 Meeting Calendar for 2017 | May 15
June 26 (AGM) |
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| 10. Clinic | Adult Clinic: October
Youth Clinic: June 6 & 7 |
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11. ADJOURNMENT Lorrain moved that the meeting be adjourned at 9:00 pm.