



**Northwest Regional FASD Society – Mackenzie Network**  
**April 21, 2020**  
**Conference Line: 1-877-385-4099 Code: 1403614#**  
**BOARD MEETING MINUTES**

Minute taker: Michelle Alfonso

**Attendance**

Sonja	Nicolle
Gaye	Shawnalee

**Staff**

Wanda	Nancy	Launa
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- |   | <u><b>ACTION TO BE TAKEN</b></u> |
|---|----------------------------------|
| <b><u>1. CALL TO ORDER</u></b> meeting called to order at 7:15 pm   |                                  |
| <b><u>2. ADOPTION OF AGENDA</u></b><br>Shawnalee adopted the agenda   |                                  |
| <b><u>3. ADOPTION OF MINUTES</u></b><br>Nicolle moved the minutes to adopted.<br>Gaye seconded. Carried   |                                  |
| <b><u>4. REPORTS</u></b>  |                                  |
| <b><u>4.1 FINANCIAL REPORT</u></b> tabled   |                                  |
| <b>(March)</b> Have extra funding from Prevention and Clinic, due to the ongoing pandemic right now. Expenses did go up on the house however, we are low on programming staff so funding is not presently an issue. The house is an essential service.<br><br>Gaye made the motion to table the financial Reports. Nicolle seconded. Carried. |                                  |
| <b><u>4.2 COORDINATOR’S REPORT</u></b><br>Discussed and attached to the minutes.<br>Gaye moved the motion to accept the Coordinator’s report. Nicolle seconded. Carried.  |                                  |
| <b><u>4.3. PROVINCIAL PARENT ADVISORY</u></b><br>No report – no meeting since February  |                                  |
| <b><u>4.4 FAC (CANFASD PARENT)</u></b><br>Wanda will forward the minutes to the board once it’s done.   |                                  |



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**5. OLD BUSINESS**

**5.1 CONFERENCE 2020**

Gaye moved the motion for the Conference 2020 to be postponed for this year. Shawnalee seconded. Carried.

**5.2. ACTION NORTH UPDATE**

Both wings on the building have been painted. May 15<sup>th</sup> is the expected date of completion of the building. \$6000 is the estimate for the flooring to be completed. Additional costs for connecting sections of the flooring as they expand into different areas. We are going to move the residents to the new building as soon as all the alarms are up and inspections are completed. Nicolle made the motion to purchase the flooring. Gaye seconded. carried.

**5.3 PANDEMIC CONTINUITY  
PLAN UPDATE**

We are working on updating the pandemic Continuity plan.

**6. NEW BUSINESS**

**6.1 Manulife Benefits**

Gaye accepted the motion to keep paying the staff benefits that are on leave for three months. Nicolle seconded. Carried.

**7. CLINIC**

**8. NEXT MEETING DATE**

**May 19<sup>th</sup> @ 7:00 pm via zoom**  
**Zoom Id # 346-894-9913**

**9. ADJOURNMENT**

**8:04 PM**  
Gaye moved to adjourn the meeting.  
Nicolle seconded. Carried