



Northwest Regional FASD Society – MacKenzie Network
June 16, 2020
Conference Line: 1-877-385-4099 Code: 1403614#
BOARD MEETING MINUTES

Minute taker: Michelle Alfonso

Attendance

Sonja	Nicolle
Gaye	ShawnaLee
Lorraine	Jan
Natalie	

Staff

Wanda	Nancy	Launa
-------	-------	-------

ACTIVITY/MOTION

ACTION TO BE TAKEN

1. CALL TO ORDER meeting called to order at 7:03 pm

2. ADOPTION OF AGENDA
 Nicolle adopted the agenda. Carried.

3. ADOPTION OF MINUTES
ShawnaLee moved the minutes to be adopted.
Nicolle seconded. Carried

4. REPORTS

4.1 FINANCIAL REPORT

(May) (attached)
 For the first two months Housing is at 18% instead of 17%. CMC is at 10%.
 Insurance for the vehicles was paid this month until December. At the end of
 June all the insurance payments for workers that are
 self-isolating will be stopped.

5. NEW BUILDING BUSINESS

5.1 SOCIETY BUDGET

(attached)
**Gaye made a motion for Wanda to send a letter to Action North
 requesting funds when they dispersed their funds for their society.**
Jan seconded. Carried.

5.2 HEALTH INSPECTION REPORT

- attached to the minutes
- We have a call in to GP Fire Extinguishers to do the Kitchen suppression inspection. We have not heard back.
 - We will have someone to look at the flooring in the cooler area to find out if it has asbestos in it.
 - Fan above the stove will be professionally cleaned if needed. We have staff who are familiar with commercial kitchens as well that may be able to clean it.
 - Nancy will be purchasing the thermometers for the coolers and deep freeze.



**Northwest Regional FASD Society – MacKenzie Network
 June 16, 2020
 Conference Line: 1-877-385-4099 Code: 1403614#
 BOARD MEETING MINUTES**

- Windows in the room will be corrected and screens fixed

5.3 SECURITY SYSTEM

Jan made a motion for REW to install and provide options for security system that includes external monitoring.
 Nicolle seconded. Carried.

5.4 NORTH WING RENOVATIONS

Roofing needs to be done first before we can proceed on fixing the ceilings and insulating the office rooms.

Nicolle made a motion for the North wing renovations.
 ShawnaLee seconded. Carried.

5.5 SIGNING AUTHORITY

ShawnaLee moved the motion for Jan Welke and Gaye Carpenter to have signing authority for the NWR FASD Society. Nicolle seconded. Carried.

6. CLINIC

Postponed

7. NEXT MEETING DATE

June 23rd @ 7:00 pm via zoom Zoom Id # 346-894-9913

8. ADJOURNMENT

Meeting adjourned at 8:20 pm

Approved: _____
 Board Member

_____ Board Member

Date: _____