

**NWR FASD SOCIETY MACKENZIE NETWORK
BOARD MEETING MINUTES
March 16, 2021 @ 7 pm**

BOARD		STAFF	
Jan		Nancy	
Sonja		Wanda	
ShawnaLee			
Nicolle			

1. Call to order

Meeting called to order at 7:03 pm

2. Adoption of Agenda

6.4 added to the agenda

Jan moved to adopt the agenda as amended.

Carried

3. Adoption of Minutes

Nicolle adopted the minutes.

ShawnaLee seconded. **Carried.**

4. Reports

4.1 Financial Report

Housing fund should be reflected on the CMC fund by end of March, no extra funding left. CMC budget is at 60%. As per the last Network meeting as long as we know where the funding is going, we can send a letter explaining how we are going to use the funding moving forward (adult clinics, group programming, trainings) Need to use some of that funding on reintroducing ourselves as we haven't done enough face-to-face work since the Pandemic started. **Jan** adopted the Financial report as information. **Nicolle** seconded. Carried.

4.2 Coordinator's Report

Discussion

No face to face work has been done with the communities as they were in lock down for the past few weeks other than doing the Food Security for Fox Lake. Most of our work is done through social media and phone calls. Staff is rotating doing transporting clients for medical appointments, prescription pick ups and groceries. All management team including Helen and

Marlon who works with youth are all working at the office.

We have currently four people in the housing right now and we are trying to set up the new resident at sweet dreams as he is not wanting to be in our housing program.

Motion **Nicolle** adopted the Coordinator's report as information.
Jan seconded. Carried

4.3 Policy and Procedures

Capitalization Policy

All single item purchases, outside of the identified program Spending, for \$1000.00 or more must be preapproved by the board of directors as per the attached capitalization policy

Jan moved to accept the Capitalization policy.

Nicolle seconded. Carried.

5. OLD BUSINESS

5.1 Duct Work

Northern Services repaired the ducts.

ACTION

Wanda will check the work done, updates on the next board meeting.

5.2 Building Report

Discussed and attached

5.3 Grand Opening and Building Name

tabled

5.4 Critical Worker Benefit

Discussion

Our application has been denied. Wanda is trying to get in touch with our MLA Dan Williams to see if he could advocate for us to receive the critical worker benefit.

6. NEW BUSINESS

6.1 New Housing Vehicle

Housing needs a new vehicle as the Suburban needs to be replaced. Ford has two used vehicles that they are looking to sell.

We will have a better idea funds wise after the fiscal year end. Mileage for the vehicles will be calculated and invoiced prior to year end.

6.2 New Vaccine Policy

The Board of Directors encourages all staff to get vaccinated. Nancy will develop a Vaccination policy

6.3 New Board Emails

Action Nancy will send the new emails contact list to the board

6.4 New Board Member

Motion **Nicolle** made a motion to accept **Arlene Powers** as a board member. **ShawnaLee** seconded. Carried.

7. Clinic

n/a

8. Next Meeting Date

April 20th

9. Adjournment

Jan moved to adjourn the meeting.
Nicolle seconded. Carried.

Meeting adjourned at **7:59 pm**