

NWR FASD SOCIETY MACKENZIE NETWORK

BOARD MEETING MINUTES

April 27, 2021 @ 7 pm

Attendees

Board

STAFF

Jan	Natalie	Nancy	
Sonja		Wanda	
Arlene		Gaye	
Nicolle			

1. **Call to order** Meeting called to order at 7:04 pm

2. Adoption of Agenda

6.5 transit van
6.6 signing authority
6.7 fasd instructor
Added to the agenda

Motion **Jan** moved to adopt the agenda as amended.
Natalie seconded.
Carried

3. Adoption of Minutes

Motion **Nicolle** adopted the minutes as presented.
Natalie seconded.
Carried.

4. Reports

4.1 Financial Report

Motion **Jan** moved to accept the financial report as information
Natalie seconded. Carried.

4.2 Coordinator's Report

Motion **Natalie** adopted the Coordinator's report as information.
Nicolle seconded.
Carried

4.3 Policy and Procedures

Vaccine Masking Policy

Jan moved to accept the Vaccine Masking Policy.
Natalie seconded.
Carried.

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5. OLD BUSINESS

5.1 Building Name Tabled

5.2 Building Report

Action Items Entrances to trailer section need to be done.
Rodney will be doing a fire inspection next week.
Need to put out a quote for the doors and steps.
Will be connecting with Knelsen about the gravel donation.

5.3 Grand Opening

Action Items
Gaye and **Michelle** will touch base on the planning
Will come back with a final plan next board meeting

5.4 Co-vid Update Sanitation and the checklists are being done.
We have 6 staff that are currently vaccinated right now
More staff are getting their vaccinations done as well.

6. NEW BUSINESS

6.1 Donor wall Gaye will be forwarding samples of the donor wall
next board meeting. She has been taking pictures of samples
and done researched online on how our donor wall will look like.

6.2 Strategic Plan Strategic plan was started last week, Gaye had a zoom
meeting with some front line staff and went over with them the
strengths, weaknesses, opportunities and threats, on how
they view these and how they identify. Need to connect with
more staff and schedule board members as well.

6.3 Year End Procedures Year-end done **by June 21st**

6.4 AGM Meeting date
Action Items Tabled. Will be discussed next board meeting

6.5 Transit Van We have \$24,000 for travel that we can use for a
down-payment for a transit van. Wanda will find out more
on what FORD can offer us in terms of payment.

6.6 Signing Authority
Motion **Jan** made a motion to make **Arlene Powers** a signing
authority and to remove Gaye as a signing authority.
Nicolle seconded.

Minute Taker: Michelle Alfonso

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Carried

6.7 FASD Instructor

Motion **Jan** made a motion that the meeting be moved out of camera.
Nicolle seconded.
Carried.

Nicolle moved that the new funding stream introduced tonight will be kept in our network. **Jan** seconded.
Carried

7. Clinic

May 31st and June 3rd

8. Next Meeting Date May 18th

9. Adjournment

Nicolle moved to adjourn the meeting.
Jan seconded. Carried.

Meeting adjourned at **8:44 pm**