



**BOARD MEETING MINUTES**

<p><b>Facilitator:</b> Sonja Schmidt, Chair  <b>Minutes Taken by:</b> Wanda &amp; Gaye  <b>Date/Time/Location:</b> April 18, 2023  <b>Attending:</b> Sonja Schmidt, Arlene Powers, Anna McAskile, Jan Welke, Tracey Stauffer, Nicole Buhrs, Natalie Morris (zoom) Wanda Beland (ED) Nancy Christian (Staff) Gaye Carpenter (Staff)</p>				
<b>Agenda Items</b>	<b>Resources</b>	<b>Highlight/Action/Motion</b>	<b>Action Item (Name)</b>	<b>Deadline</b>
<b>1. Call meeting to order:</b>		@ 7:15pm		
<b>2. Adoption of Agenda:</b>		Arlene adopted the agenda; second by Tracey; carried		
<b>3. Adoption of Minutes:</b>		Tracey moved adoption of the minutes as adjusted; Arlene second; carried		
<b>4. Reports:</b>		<b>Financial Report:</b> Arlene MOVED to accept the Financials as information; Anna second; carried		
		<b>Coordinator Report:</b> accepted as information <ul style="list-style-type: none"> <li>• Ask local gyms about a punch pass for Housing to use; inquire about a discount for non-profit organization</li> <li>• Wanda and Arlene to meet regarding format of Financial Reports</li> </ul>		
<b>5. Policy &amp; Procedures:</b>		Only present new policies or any policies requested for review		
<b>6. Old Business:</b>		<b>Building Door Quote:</b> TABLED Ask Chester to look at the door		



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		<b>Anniversary Committee:</b> See attached updates/Notes		
		<b>Organizational Chart:</b> Reviewed		
		<b>Roof Inspection:</b> TABLED		
		<b>Housing Review:</b> Reviewed; accepted as information; email out digital copy to Anna		
		<p><b>AGM MEETING DATE</b>            Nomination Team-            Paddle, First Nations, Youth, La Crete            Fort Vermilion</p> <ul style="list-style-type: none"> <li>• Vetting Process: Review AGM policy regarding screening, vetting, conflict of interest; review Board Governance and Society By-Laws</li> <li>• Nomination Team: Gaye and Wanda will inquire</li> <li>• Venue Star Dust June 20<sup>th</sup>            6pm meal included; Book Olivia room</li> </ul>		
		<p><b>Society Accountant/Auditor Contract:</b></p> <ul style="list-style-type: none"> <li>• Myers Norris Penny Peace River; Will be in High Level May 8<sup>th</sup>; set up possible meeting while they are in HL</li> <li>• Richer/Currie Grande prairie</li> <li>• Get quotes</li> <li>• <b>Prior to AGM make a motion</b></li> </ul>		
<b>6. New business:</b>		<b>Pay Grid:</b> TABLED		



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		<ul style="list-style-type: none"> <li>• Send to Natalie, Jan, &amp; Nicole</li> <li>• Does include enhancement wage</li> </ul>		
		<p><b>Literacy Resources:</b> Anna/Wanda to connect with Sharron McLean regarding reading programs for our residents. Gaye will connect with Anna to receive information/emails with links.</p>		
<b>7. Clinic:</b>		<p>Youth Clinic: June 5-9 2023 (clinic day 7-9)            Group clinic in July: funded by Dene Tha</p>		
<b>8. Next Meeting:</b>		<p>May 18, 2023 supper meeting            6:30pm</p>		
<b>9. Meeting Adjourned:</b>		<p>Tracey moved to adjourn; Jan second; carried</p>		